

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**RFQ No.:** 23- 1316 -NP-SVP  
**Date:** 10 Aug 2023

**Company Name:** \_\_\_\_\_  
**Company Address:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_  
**PhilGEPS Reg. No.:** \_\_\_\_\_  
**Company TIN:** \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	15	PCS	ELECTRICAL TAPE BIG GOOD QUALITY			
	50	PCS	LED BULB 12W			
	1	BXS	THHN #12 (3.5)			
	43	PCS	SURFACE TYPE SPRING OUTLET 3G			
	41	PCS	MALE PLUG PLASTIC 10A HEAVY DUTY			
	10	PCS	FLUORESCENT TUBE 20W			
	2	PCS	RUBBER TAPE			
	15	PCS	PVC PIPE 25mm ORANGE HD			
	20	PCS	PVC PIPE 20mm ORANGE HD			
	2	PCS	PLUG IN CIRCUIT BREAKER 60 AMPS GOOD QUALITY			
	2	SET	PLUG IN CIRCUIT BREAKER 40 AMPS GOOD QUALITY			
	2	SET	PLUG IN CIRCUIT BREAKER 30 AMPS GOOD QUALITY			
	2	SET	PLUG IN CIRCUIT BREAKER 20 AMPS GOOD QUALITY			
	6	PCS	TIME LAG RENEWABLE FUSE 250V 400AMPS			
	6	PCS	TIME LAG RENEWABLE FUSE 250V 200AMPS			
	15	PCS	STARTER 4-80W 220V			
	1	ROLL	FLAT CORD #16 150/1			
	2	PCS	BOLT ON CIRCUIT BREAKER 40 AMP 3 PHASE			
	2	PCS	BOLT ON CIRCUIT BREAKER 60 AMP 3 PHASE			
	2	PCS	PLUG IN 40AMS 3PHASE			
	2	PCS	PLUG IN 60AMPS 3PHASE			
	1	ROLL	FLEXIBLE HOSE 25mm 100/1			
	200	PCS	TOX 6mm PVC			

	15	PCS	ELECT. PVC MOULDING 3/4			
	10	SET	FLUORESCENT LAMP LED 18W			
	5	PCS	HACKSAW BLADE			
	2	PCS	SAFETY BREAKER W/ENCLOSURE 40 AMPS			
	2	PCS	SAFETY BREAKER W/ENCLOSURE 60 AMPS			
	2	PCS	PANEL BOARD 6 BRANCHES			
	10	PCS	EVERYDAY BATTERY AA			
	1	PC	RECHARGEABLE BATTERY AA WITH CHARGER			
	25	PCS	SURFACE TYPE SPRING OUTLET 4G			
	15	PCS	PVC ELECT. MOULDING 1/2 WHITE			
	1	ROLL	FLAT CORD #18 150/1			
			*****NOTHING FOLLOWS*****			
			<b>Approved Budget for the Contract</b>			
			<b>(ABC): PhP 75,000.00</b>			

**PURPOSE:** GSS - ADMIN - FOR STOCK FILE OF ELECTRICAL, ELECTRONICS & REFRIGERATION SUPPLIES & OTHERS FOR THE MAINTENANCE

**PR No.** 2023-08-1316

**IMPORTANT:** The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O. FAILURE to sign the original P.O means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Philgeps Reg. No. : \_\_\_\_\_  
Company TIN: \_\_\_\_\_

RFQ No. 23- 1316 -NP-SVP  
Date: 10-Aug-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

**As a condition for award, you will be required to submit the following documentary requirements:**

- \* Accomplished Quotation (for goods or infra)/Proposal (for consulting)
- \* Mayor's Permit
- \* PhilGEPS Registration No.
- \* PCAB license (for infra)
- \* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k
- \* Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00

**Note:**Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to [bac.fo10@dswd.gov.ph](mailto:bac.fo10@dswd.gov.ph) not later than 12:00 PM on August 14, 2023. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

**ARNEL V. RADAZA**  
DSWD 10 Procurement Officer

**Terms and Conditions:**

1. Award shall be made on per: ☐ Item Basis ☒ Total Quoted Price ☐ Lot Basis
2. Quotation validity shall be: 6 Months
3. Goods/Services shall be delivered/conducted within 15-30 working days upon receipt of PO
4. Place of Delivery DSWD Field Office 10
5. Terms of Payment: 15-30 days after the inspections

Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

**\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.**

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty \_\_\_\_\_

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free."

**ARNEL V. RADAZA**  
Procurement Officer

\_\_\_\_\_  
**Supplier**  
Signature over Printed Name

Republic of the Philippines  
**Department of Social Welfare and Development**  
Field Office No. 10  
Cagayan de Oro City

**PROOF OF RECEIPT**

**Quotation No:** 23- 1316 -NP-SVP

**Items:** ELECTRICAL TAPE BIG GOOD QUALITY

**Purpose:** GSS - ADMIN - FOR STOCK FILE OF ELECTRICAL, ELECTRONICS & REFRIGERATION SUPPLIES & OTHERS FOR THE MAINTENANCE

Company Name	Representative	Position / Designation	Date	Signature

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Canvasser